



Nance County Board Minutes



February 14, 2023

A meeting of the County Board of Supervisors of Nance County, Nebraska was convened in open session on February 14, 2023 in the Supervisor's Room, Nance County Courthouse, Fullerton, Nebraska.

Chairman called the meeting to order at 9:00am with the following members present-Timothy Cornwell, Andrew Ditter, Robert Voichoskie, Ralph Horacek, Steve Crouse, and Gary Juracek. Also present is County Clerk, Adrian Chlopek. Chairman advised those present of the open meetings act and its posting in the Supervisor's Room.

Notice of the meeting was given thereof by publication in the Nance County Journal on February 8, 2023.

Notice of the meeting was given to the Board and a receipt of their acknowledgment is on file in the Clerk's office.

The Pledge of Allegiance is recited.

Moved by Voichoskie and seconded by Juracek to approve the agenda. Roll call: AYES- Cornwell, Ditter, Voichoskie, Horacek, Crouse, Juracek; NAYS-None; Absent-Nelson.

Moved by Ditter and seconded by Voichoskie to approve minutes of the January 24, 2023 meeting. Roll call: AYES- Cornwell, Ditter, Voichoskie, Horacek, Crouse, Juracek; NAYS-None; Absent-Nelson.

9:05 am Darren Nelson, County Supervisor Present.

Moved by Horacek and seconded by Crouse to approve all claims submitted.

SALARY CLAIMS

GENERAL FUND \$62,223.96

ROAD FUND \$35,191.32

The Board reviewed and approved the Monthly Fee reports of the County Clerk in the amount of \$2,591.93; Clerk of the District Court in the amount of \$204.61; and County Sheriff in the amount of \$678.38.

The board reviewed the treasurer's semi-annual statement for July 1, 2022 through December 31, 2022. Moved by Crouse and seconded by Juracek to approve the Treasurer's semi-annual statement – July 1, 2022 through December 31, 2022.

Adrian Chlopek, County Clerk, brought before the board a quote from Paper Tiger Shredding using a 32-gallon container provided by them. A month-by-month basis, pick up once a month at \$35/pickup. Moved by Horacek and seconded by Juracek to approve the 32-gallon container and use Paper Tiger Shredding, for county shredding needs.

The ZOOM subscription comes up for renewal in March. Discussion held on the continuation of the subscription. Subscription cost is \$149.90. Board members unable to attend the meetings, county officials and employees have been able to listen in on the meetings with the use of ZOOM. Moved by Juracek and seconded by Voichoskie to continue the subscription.

Albin Ziemba present to discuss an easement application, wanting to run a water line under road between 350th Ave and 550th St. Discussion had about contacting diggers hotline before work begins, working with county to assist with closing road and making sure road is repaired correctly. Moved by Voichoskie and seconded by Crouse to approve easement.

9:42 am Rod Wetovick, County Attorney present.

10:07 a.m. Ben Bakewell, County Sheriff present.

Tony Bernt, Highway superintendent, gives department updates. Tree work out west, trees are knocked down, they are a month ahead of schedule. Tree shredder caught fire; repairs are under warranty. Discussion on motor grader issues, hours, and warranties. Caterpillar currently working on a motor of #9 grader. Belly dump was delivered today, a month early. ECM computer on truck is fixed and running. Update on roof project; will be here in March or April depending on weather to install. Structure of building is adequate for the roof project. Entrance to the road department/food pantry office was fixed with new hinges.

Steve Pritchard, Lead Educator with the Nebraska Extension presented the Extension Annual Report. 1.) Financial Report 2.) County Impact Report 3.) Educator Program Summary 4.) Samples of Programs 5.) 2022 Use of Event Building and Extension Conference Room Reports.

Adrian Chlopek, County Clerk presented Cyber Security Policies, Incident Response Plan and Business Continuity Plan. Discussion was had on each. Moved by Ditter and seconded by Nelson to approve Cyber Security policies, Incident Response Plan and Business Continuity Plan.

CISA Cyber Hygiene Scan discussion had. Discussed Cyber Hygiene Vulnerability Scanning Program, which would help maintain awareness, provide insight into systems, and drive proactive mitigation of vulnerabilities and reduce risk. It is a program available at no cost. Moved by Horacek and seconded by Crouse to approve signing letter to allow cyber hygiene scanning program.

Quote presented from Applied Connective Technologies for a Centralized Windows server which would allow us to centralize all data, backup processes, password policies, Business Continuity, Disaster Recovery, etc. for the county. One time hardware, software and installation of \$9,990.95 and monthly recurring cost of \$110.00 for the county. Moved by Nelson and seconded by Ditter to approve quote with ACT for Centralized Windows server for county.

Romans, Wiemer & Associates sent a draft copy of our June 30, 2022 Audit. Along with Management Representation Letters for each department to sign. Auditor will come visit with board once audit is finalized. Moved by Juracek and seconded by Voichoskie to approve of board signing the Management Representation Letter from Auditor.

Moved by Juracek and seconded by Voichoskie to enter Executive Session at 10:55 am. Roll call vote: AYES-Ditter, Voichoskie, Horacek, Crouse, Nelson, Juracek, Cornwell; NAYS-None; Motion carried. Executive Session held for Personnel Discussion. Moved by Horacek and seconded by Juracek to conclude Executive Session and reconvene open session at 11:00 am. roll call vote: AYES-Ditter, Voichoskie, Horacek, Crouse, Nelson, Juracek, Cornwell; NAYS-None; Motion carried.

Moved by Voichoskie and seconded by Nelson to adjourn.

All motions, except where specified, had the following roll call vote: AYES-Ditter, Voichoskie, Horacek, Crouse, Nelson, Juracek, Cornwell; NAYS-None; Motion carried.

Timothy C. Cornwell

Chairman

Adrian F. Chlopek