



# Nance County Board Minutes



December 13, 2022

A meeting of the County Board of Supervisors of Nance County, Nebraska was convened in open and public session on December 13, 2022 in the Supervisor’s Room, Nance County Courthouse, Fullerton, Nebraska.

Chairman called the meeting to order at 9:05 A.M. with the following members present-Timothy Cornwell, Andrew Ditter, Robert Voichoskie, Ralph Horacek, Robert Small, Darren Nelson and Gary Juracek. Also present is County Clerk, Danette Zarek. Chairman advised those present of the open meetings act and its posting in the Supervisor’s Room.

The Pledge of Allegiance was previously recited at the Board of Equalization meeting.

Notice of the meeting was given thereof by publication in the Nance County Journal on December 7, 2022.

Notice of the meeting was given to the Board and a receipt of their acknowledgment is on file in the Clerk’s office.

Moved by Nelson and seconded by Voichoskie to approve the agenda.

Moved by Juracek and seconded by Voichoskie to approve minutes of the November 22, 2022 meeting.

Moved by Horacek and seconded by Small to approve all salary claims submitted.

## **SALARY CLAIMS**

GENERAL FUND	\$61,978.02
ROAD FUND	\$33,931.59

The Board reviewed and approved the Monthly Fee reports of the County Clerk in the amount of \$3,029.40; Clerk of the District Court in the amount of \$250.91; and County Sheriff in the amount of \$859.73.

The Board reviewed and approved the County Treasurer’s Miscellaneous Receipts #22100001 through 22100039 in the amount of \$149,972.08 for the month of October, 2022.

The board reviewed the updated janitorial cleaning schedule. The schedule has been updated due to recommended care of new flooring and bathroom fixtures and additional responsibilities of the custodian position after the first of the year. The cleaning schedule is approved by the board. It will be used as a tool to train the new custodian. A checklist will also be implemented for the custodian/groundskeeper.

9:30 a.m. Rodney Wetovick, County Attorney, present.

The 2023-2024 Hamilton/Merrick/Nance/Polk Interlocal Agreement is discussed. Present is Jordanne McNeff. Due to additional funding available, the cost for each of the 4 counties will decrease to \$4,000.00, which is \$331.00 less than last year. McNeff named some the most frequent infractions she is seeing among juveniles in the 4-county area. McNeff brought with her the grant applications for anyone who wanted to review them. Moved by Ditter and seconded by Juracek to sign said interlocal agreement.

Board discusses the reappointment of Cathy Hill-Clein to represent Nance County on the Advisory Board of the Northeast Nebraska Area Agency on Aging. Moved by Small and seconded by Voichoskie to reappoint Cathy Hill-Clein for an additional 3-year term. Discussion held. Moved by Small and seconded by Voichoskie to withdraw the motion to reappoint Cathy Hill-Clein to the Northeast NE Area Agency on Aging. The board would like some information on Ms. Hill-Clein prior to reappointment. Appointment will be tabled to the next meeting.

Ben Bakewell, County Sheriff, present.

Tony Bernt, highway superintendent, gives updates on the road department – The bridge on Timber Creek West of Belgrade is ready to pour, but we will need several days of nice weather in order to pour the cement – Moving equipment up to N160<sup>th</sup> Ave. to start tree work – the boom truck that the department purchased is working good – Hooking the snowblower up to tractor to get ready



# Nance County Board Minutes



for the snow – the department will turn back one of the leased tractors for the winter – Still no word on the EMC for the Peterbuilt Truck – Department will have to go back to Genoa area in the spring to finish up tube extensions – Will continue to shred trees as allowable prior to the April 1<sup>st</sup> cut-off date It seems that landowners are getting more irresponsible in caring for trees in the ROW now that the county has been shredding them. Wetovick suggested implementing a tax credit for landowner who keep ROW clean – Claim for damages filed by Frontier is discussed. Department was working in the area. A locate was called in and the county did not come in contact with the Frontier cable. A representative from the county's insurance carrier, NIRMA, came out and investigated the incident. Last year the board of supervisors made the decision to require future utility wires be buried down the center of the road to prevent buried wires being damaged when working in road right-of-way. Wetovick suggested looking at the easement form to see if it needs to be updated. Bernt would like to see more communications between the locators and the county. It would make things easier when working in the road ROW – board asked if the engineering on N160th Ave. is completed. Bernt will check with the engineer – discussion held on trees in the ROW on 580<sup>th</sup>. Bernt says there are issues with the classification of the road. He suggests reclassifying the road prior to any work being done – no word from East Newman as to a consent on S290th Ave.

Steve Pritchard, Extension Educator, comes before the board with a recommendation to reappoint Zach Czarnick of Genoa to serve his second three-year term on the Boone-Nance County Extension Board. Moved by Nelson and seconded by Voichoskie to reappoint Zach Czarnick to serve a second three-year term on the Boone-Nance County Extension Board beginning January 2023. Pritchard gave a statewide extension update & passed out information on the Nebraska Extension's Strategic Direction "The Big 3": 1) Strengthen Nebraska Agriculture & Food Systems 2) Inspire Nebraskans & Their Communities 3) Enhance the Health & Wellbeing of all Nebraskans.

No one appears for the courtroom update. Tabled to next meeting.

Dan Cornwell, Ec. Dev. Administrator gave an update on the Nance County Economic Development Agency. The board members met for a combined 3<sup>rd</sup> & 4<sup>th</sup> quarter meeting. As of October 31<sup>st</sup>, he has used 13% of the Economic Development budget. At that point he could have used 33%. Unused budget goes into a sinking fund and can be used for grants. Grant requests received this year were as follows: A grant from the board for \$2,500.00 for media equipment at the Events Center was submitted earlier this year and approved. At the last Ec. Dev. meeting other grants were reviewed. The Board approved \$5,000.00 for River's Edge Locker to help with the costs to set up the business; \$5,000.00 for Cedar River Auto Sales, to expand the business to provide auto services; and \$5,000.00 for the Village of Belgrade to update park equipment & install a sprinkler system. The Village has also put in \$15,000.00 of their money and have requested grants money from the Margaret Russell Foundation and the Nance County Foundation.

Cornwell is working with the three jurisdictions to get the interlocal agreements signed and the jurisdictional contribution funding approved. The contributions were originally set up to be paid per valuation of real estate in rural and cities/village. He found that in 2015 this was switched to a per capita of \$3.00, with Fullerton paying \$3,732.00, Genoa \$2,682.00 and Belgrade \$309.00, leaving the rural to pay the remaining funding.

Cornwell reports that at their last meeting, the Nance County Ec. Dev. Board of Representatives approved a draft of an intern program that he put together. The program will be for a 19-year-old (or older) college student who is interested in management, business, economic development, working with non-governmental organizations or non-profit organizations. The intern will provide technical assistance. The applicant will have the opportunity to build their resume and work with county officials. The program is for 100 hours at \$10.50/hour. He will get the program advertised. Applicants must have ties to Nance County.

Cornwell has established a Nance County Development Agency Grant Request Program for the grant process described above. He has put together criteria and an application. The grants will be



# Nance County Board Minutes



for an amount up to \$5,000.00. The requestor must put up \$10,000.00 of their own money. This is similar to the Genoa and Fullerton LB840 programs. The grant will be amortized over 5 years. If the business would happen to go out of business prior to the 5 years, the money would have to be paid back.

The Development Agency board set some short and long-term goals for Cornwell and the agency.

Cornwell introduced Brad Gleason, who is opening a locker business, River's Edge Locker. A copy of his application for the Economic Development Grant is passed out. A locker business will be good for Fullerton and the surrounding area. As stated above, the Ec. Dev. approved a \$5,000.00 grant for the business and Gleason is requesting a matching grant from the board of supervisors. Cornwell reminded the board that they matched a grant for physical therapists, chiropractor, dentist in the past and he feels the county should consider matching grants for business entrepreneurs and new and expanding businesses. Gleason states that he has received approval of all funding of the business; he applied for and was approved for TIF; all permits have passed; he has a local head contractor for all construction for the project. The plan is to work on the inside of the building through the cold weather months. He hopes to open in 6-9 months. Moved by Nelson and seconded by Voichoskie to approve a matching \$5,000.00 grant to be paid from the Inheritance Tax Fund. Further discussion. Wetovick feels the additional money should come through the Ec. Dev. Sinking Fund rather than from the County. He suggests that the Ec. Dev. grant amounts be increased to "up to \$10,000.00" instead of the \$5,000.00. He also suggests that the Ec. Dev. board get together and increase the grant amount awarded to River's Edge Locker. At budget time, the board could then increase the Ec. Dev. budget to account for the increase in grant amounts, if they choose to do so. After discussion, moved by Nelson and seconded by Voichoskie to withdraw the motion to approve a matching \$5,000.00 grant.

Due to extra expenses in road equipment, the road-sinking fund has gone over budget.

## RESOLUTION #22-33

WHEREAS, expenditures in the Road-Sinking Equipment Fund have exceeded the amount of expenditures allocated in the 2022-2023 budget, NOW THEREFORE, BE IT RESOLVED BY THE NANCE COUNTY BOARD OF SUPERVISORS that the Nance County Treasurer is authorized to transfer Two Thousand Three Hundred Forty-five and 36/100 Dollars (\$2,345.36) from the Inheritance Tax Fund to the Road-Sinking Equipment Fund to cover said insufficient funds. Moved by Nelson and seconded by Voichoskie to approve said resolution.

SuAnn Engel, HR, gave updates on the courthouse remodel. There is some waviness & unevenness in the hallway flooring recently installed. The installers came to look at the flooring. They think the waviness will still settle. The differences in the thickness of the flooring planks will be brought to the attention of the manufacturer -- The sheriff and deputies installed new cupboards and counter tops to the back room of their office. There appears to be an I.T. problem in this room. They will work with Applied Connective to correct the problem, but it will need to be done when the courthouse is closed, as the system will need to be shut down -- Sack Lumber will be back in the next week or two to hang the bulletin boards. Wonderwoman Painting is here today to do touch up painting -- Engel provided carpet tile samples for the courtroom. The estimate for the carpet tile to replace the courtroom only is \$8,000.00. To include replacement of carpeting in the judge's chambers, would increase the bid an additional \$2,000.00, for a total of \$10,000.00. Moved by Horacek and seconded by Juracek to replace the carpet in the courtroom only for \$8,000.00. Roll Call: AYES-Horacek, Small, Juracek, Cornwell; NAYS-Nelson, Ditter, Voichoskie. Motion carried.

Jenna Clark comes to the board for approval of the Nance County Local Emergency Operations Plan (LEOP). The plan had just been updated in 2020, but the State was changing the LEOP to an online platform. Some names and addresses were updated but no other changes were made to the LEOP. Moved by Nelson and seconded to approve Resolution #22-34 approving the



# Nance County Board Minutes



Nance County LEOP. A full copy of the Resolution is available for inspection at the Nance County Clerk's Office during normal business hours – Clark had applied for the 2022-2023 MFO funding for area fire departments this summer and recently received word that the funding has been approved. The Nance County MFO will receive \$32,811.90 in two payments: the first half by January 20, 2023 and the second half by May 20, 2023. Additionally with the passing of LB 664 our County MFO will receive an additional \$10,000.00 to be paid by January 31, 2023 for each village city or rural fire protection district which qualifies for assistance – Clark submitted her application for the Nebraska Emergency Manager Performance Grant, which pays one-half of her salary and benefits. The grant was approved and county will receive \$31,000.00 this year. She also applied for an ARPA grant through NEMA and received \$5,000.00. This grant will cover her phone bill, I.T. things for Emergency Manager (EM), EM dues and qualified office supplies – The Planning Exercise Training (PET) Region, which she is a part of, gets together monthly for trainings. This year they will bring trainings closer to local agencies so they don't have to drive to Lincoln.

Moved by Voichoskie and seconded by Nelson to adjourn. All motions except where specified had the following Roll Call: AYES-Ditter, Voichoskie; Horacek, Small, Nelson, Juracek, Cornwell; NAYS-None. Motion carried.

Timothy Cornwell

Chairman

Danette Zarek

County Clerk